

2025 Arts in California Parks - Planning & Development Grant

Parks California

Planning & Development Grant - Full Application

We are thrilled to invite your organization to submit a full application for the Arts in California Parks program. Final rankings will be based solely on the score received on your full application.

Full applications are due on June 13, 2025, at 5 p.m.

Project Name*

Character Limit: 100

Organization Type

Please select your organization type from the options below.

If invited to submit a full application, nonprofit organizations will be asked to upload 501c3 status letter from IRS.

Choices

501(c)3 organization

California Native American tribe

Native 7871 Organization

Fiscally Sponsored Community Organization

Local Government Agency

Grant Request Amount

Character Limit: 6

Program Goals*

What are your **goals and intended outcomes** for the planning process and the participant experience?

Character Limit: 3000

Artistic and Cultural Focus*

How will the intended artistic mediums or cultural focus help shape and inform the Planning & Development phase of your project?

Character Limit: 3000

Access and Inclusion*

How does your project promote **access and inclusion**?

Character Limit: 3000

Community Benefit*

How will your project directly **benefit the local community**? Directly address the ways in which your project will bring art and nature together as a catalyst for community connection, health, well-being, and/or placemaking in local parks.

Character Limit: 3000

Collaboration*

How will the project **strengthen connections and collaborations** between community organizations, community and land managers?

Character Limit: 3000

Creative Development*

How will this project support the **career development of artists** and/or contribute to the **regional creative economy** where the project will take place?

Character Limit: 3000

Communication Strategy*

Describe your **strategy for communicating** with your community during the planning process, including how you will encourage involvement or keep people informed. What specific tools (social media, printed materials, mailings, newsletters, etc.) will you use to promote participation?

Character Limit: 3000

Planning Process Timeline*

Upload a detailed plan outlining the **main objectives, key activities, and anticipated milestones** for your planning process. Include steps you will take to develop an actionable Project Plan, address identified gaps or barriers and ensure alignment with eligibility criteria. If available, you may also upload a timeline indicating when major activities will take place.

Character Limit: 3000

Organizational Capacity*

Describe your **organization's capacity** to carry out the proposed planning and development process... Detail any anticipated needs for hiring new and/or temporary staff, including the roles they would fill and how they would contribute to the project's success.

Character Limit: 3000

Key Collaborators*

List **key collaborators**, such as individuals, artists, organizations, and/or vendors outside your organization, along with their roles and potential contributions to the project. If partnerships are still being developed, explain how this process will help identify and establish them. Describe the partnerships you are engaging in for this project or the collaborations you hope to explore.

Character Limit: 3000

Potential Challenges*

What are some **anticipated challenges** (internal and/or external) that your organization may encounter during your planning process? What are potential strategies for overcoming them?

Character Limit: 3000

Environmental Sustainability*

How, if at all, will your project support artist development of **environmental sustainability** within their practices, encourage actions to control, and offset the harmful impacts of material use or fabrication methods.

Character Limit: 3000

Reporting and Project Plan Agreement*

If selected for funding, all Grantees will be required to submit a mid and final report. In addition, Planning + Development grantees will submit a Project Plan that must address goals, objectives, and alignment with the Arts in California Parks, Local Parks program. The Final Project Plan template will be provided to grantees. Planning + Development grantees with strong Project Plans may be eligible for the 12-month Implementation Grants beginning in 2026.

Choices

Yes, if selected, I understand I will need to submit a mid and final report and Final Project Plan

No, I do not understand

Additional Project Details

Use this section to share any **additional project details** not covered in the previous responses that could help evaluate your proposal.

Character Limit: 2000

One Application Per Organization Confirmation

Is your organization involved in any other Arts in California Parks grant proposals?*

If you have selected "Yes", please specify in the text box below.

Choices

Yes

No

If Yes - Your Organizations is involved in other Arts in California Parks grant proposals:

How is your organization involved in other Arts in California Parks grant proposals? Please specify.

Character Limit: 1000

Are any of your partner organizations involved in other Arts in California Parks grant proposals?*

If you have selected "Yes", please specify in the text box below.

Choices

Yes

No

If Yes - Partner Organizations are involved in other Arts in California Parks grant proposals:

How is/are your partner organization(s) involved in other Arts in California Parks grant proposals? Please specify.

Character Limit: 1000

Attachments

Partnership

List your project partner organization(s) and include the names and titles of the key individuals who will work closely on the project. For Planning & Development grants, partnerships should include at least a nonprofit and park manager, with the option to identify an artist during the planning process.

If invited to submit a full application, letters from your project partners explaining their roles will be required.

Character Limit: 1000

Project Partner Letters*

Provide **letters from your project partners** that detail their roles in the project, including how they will contribute to the project's success. Letters should clearly outline the nature of the partnership, the responsibilities each partner will take on, and any specific resources or expertise they will provide.

If need be, please add any additional information about your project partners in the textbox below.

Character Limit: 3000 | File Size Limit: 5 MB

Primary Local Park

Please list the name and address of the primary local park where the project will take place.

Example: Rainbow Park, 800 Capitol Drive. Arcadia, CA, 97356

Character Limit: 250

If your program has more than one primary park location:

Please list the names and addresses of the additional local parks here.

Character Limit: 1000

Coordination with Primary Land Manager*

If you are not the primary local park land manager, please provide what type of agreement is in place between the applicant and landowner.

File Size Limit: 5 MB

Additional Park Locations (if applicable)

If your project takes place at more than one park, list the additional park names and addresses, land manager, and provide the types of agreements in place between the applicant and landowner. Please ensure these agreements are combined into a single, submittable file.

Character Limit: 1000 | File Size Limit: 5 MB

Project Budget*

Upload a detailed **project budget** using the Arts in California Parks, Grant program budget template, which includes a built-in budget narrative section. The budget should outline all project expenses, specifying how the Arts in California funds will be used and identifying any external funding sources.

Within the **budget narrative** section of the template, provide a brief explanation for each cost category, detailing how expenses align with project objectives and distinguishing between grant-funded and externally funded costs.

File Size Limit: 5 MB

Photo Release*

Provide an example of your organization's **participant photo release form**. Parks California and California State Parks may request photos of your program for reporting, marketing, and/or storytelling purposes.

File Size Limit: 5 MB

Financial Documents - Statement of Financial Position*

Submit your organization's current **Statement of Financial Position** (a.k.a. Balance Sheet) by account. If you are submitting an application for a fiscally sponsored project or community organization, please also submit the Statement of Financial Position of the fiscally sponsored project or community organization.

File Size Limit: 5 MB

Financial Documents - Statement of Activity*

Submit your organization's year-to-date **Statement of Activity** (a.k.a. Income Statement) by account. If you are submitting an application for a fiscally sponsored project or community organization, please also submit the Statement of Activity of the fiscally sponsored project or community organization.

File Size Limit: 5 MB

Attachments, Cont. (Non-profits)

IRS Form 990*

Provide a copy of the organization's 2024 IRS Form 990. If you are submitting an application for a fiscally sponsored project or community organization, please submit the 990 of the fiscal sponsors.

If you are not able to submit the 2024 IRS Form 990, please provide the 2023 IRS Form 990 and explain why the 2024 form is not available.

File Size Limit: 5 MB

Audited Financial Statements

If your organization has an audited financial statement, please submit the most recent Statement.

Please note, this is not a required document. See example of an audited financial statement here.

File Size Limit: 2 MB

Attachments, Cont. (Fiscally Sponsored)

Fiscal Sponsorship*

If your organization is fiscally sponsored, provide a copy of a letter from your organization's fiscal sponsor to confirm that your organization/group has an active working relationship with the fiscal sponsor at the time of application.

File Size Limit: 2 MB

Additional Information

Please estimate how long it took you to complete this proposal and suggest any improvements.

Your feedback will help us enhance grant cycles and will not affect funding decisions.

Character Limit: 200



ARTS

IN CALIFORNIA PARKS®

Planning & Development Full Application Scoresheet

Scoring Category	Value %
Alignment with Program Goals Demonstrates alignment with the <u>Arts in California Parks</u> program goals.	25%
Partnerships Partnership(s) demonstrate substantial and effective collaboration that contributes to the success of the project.	15%
Cultural Relevancy Integrates inclusive community engagement strategies in the development of art and culture programming to enhance cultural and social relevance.	10%
Access & Inclusion Projects are inclusive and accessible to all, with a focus on economic and physical access for underrepresented communities.	10%
Support for Artist and Creative Economy Supports artists through career development opportunities, including equitable compensation, mentorship, and initiatives that contribute to strengthening the regional creative economy.	10%
Communication and Outreach Strategy Communication and outreach strategies, including methods to engage the community, encourage participation, and keep stakeholders informed through accessible and inclusive tools and practices.	10%
Actionable Project Plan, Capacity and Budget Outlines project scope, objectives, and budget, detailing how planning efforts will develop a clear Project Plan, strengthen organizational capacity, and effectively use Arts in California funds to address gaps and achieve milestones.	20%

Bonus Scoring Opportunities	Points
Environmental Sustainability Promotes sustainable artistic practices and reduce the environmental impact of materials and fabrication.	5